

International Fees Policy



International Fees Policy

Date approved: 12 March 2019
Approved by: Corporation Board
Responsible Manager (s): Head of Student Administration & Achievements
Executive Lead: Chief Operating Officer

Applicable to staff:	No*
Applicable to students:	Yes*
Accessible to students:	Yes*
Accessible to general public: (including clients)	Yes*

Consultation

Consultation undertaken with:		Date:
• SMT	Yes	Feb 2019
• AMT	N/A*
• CCMT	N/A*
• Students	N/A*
• Employee representatives <i>(HR policies only)</i>	N/A*

** please delete as appropriate*

Policy review frequency: Annually
(Please delete as appropriate)

Contents

1. Scope and purpose of the policy
2. Policy statement
3. Accountability
4. Student involvement
5. Linked policies
6. Linked procedures
7. Equality Impact Assessment

1. Scope and purpose of policy

This policy applies to students who are not defined as a *Home Status Student*.

Definition of a Home Status Student is as follows:

“They are a citizen of a country within the European Economic Area (EEA) or other countries determined within the European Economic Area, or have the Right of Abode in the UK. And they have been ordinarily resident in the EEA for at least the previous three years on the first day of learning.”

An individual having the right to live or work in England does not necessarily make that person eligible for state funding (Home Status) for education and training. Individual immigration categories and visa types are assessed on an individual basis in line with Home Office and funding guidance.

2. Policy statement

Blackpool and The Fylde College encourages and welcomes applications from all prospective students who are eligible to study in the UK. It celebrates and values the diversity that international students bring to B&FC. Furthermore, B&FC will benefit from attracting and retaining those students.

B&FC takes every reasonable step to ensure that every student has permission to be in the UK, and carries out the necessary immigration status checks to ascertain any study restrictions and where appropriate funding eligibility.

B&FC will ensure that all non-home status students are charged the commercial rate for their tuition at the College plus an additional fee to ensure that it covers the additional administration costs of recruiting, monitoring and retaining international students.

Any variation to planned fees is at the discretion of the Chief Operating Officer.

3. Accountability

The Chief Operating Officer is responsible for the updating of this policy.

4. Student Involvement

International students must provide evidence of their eligibility to study in the UK in the form of a visa and/or relevant passport and must pay their tuition fees in line with B&FC policies and procedures.

5. Linked policies

Financial Policies, Procedures & Regulations
Fee Payment, Fee Handling and Refund Policies
Fees Policy for FE funded provision
Home Office UKVI Tier 4 Policy

6. Linked procedures

Cash and Banking Procedures
Tuition Fee Payment Procedure

7. Equality Impact Assessment

Impact Assessment for the 4 strands of Equality, Safeguarding, Health and Safety and Sustainability	
Initial Form to be completed with Risk Assessments or as part of a proposal or change to a policy, plan or new way of working	
<p>Title of Activity: International Fees Policy</p> <p>Author and Date: Chief Operating Officer, Feb 2019</p>	<p><input type="checkbox"/> New or <input checked="" type="checkbox"/> Revision</p> <p>Expected Implementation Date: March 2019</p> <p>What is the review date? Feb 2020</p>
<p>Equality and Diversity.</p> <p>Which of the characteristics maybe impacted upon? And, if yes, how has this been considered? What are the risks? What are the benefits?</p>	<p>Socio-economic, race and ethnicity</p> <p>Applied Home Office UKVI legislation and Policy Guidance to B&FC Policy and procedures</p>
<p>Safeguarding:</p> <p>Are there any aspects of this proposal which could cause a student/member of staff/visitor to feel unsafe? If yes, how has this been considered? What are the risks? What are the benefits?</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
<p>Health and Safety:</p> <p>Have any risks been identified? If yes, how has this been considered? What are the risks? What are the benefits?</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
<p>Sustainability:</p> <p>Are there expected benefits or impacts on sustainability issues? If yes, how have these been considered?</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
<p>Evidence:</p> <p>What evidence do you have for your conclusions and expectations for these conclusions? How will this impact be monitored for all these considerations?</p>	
<p>Is this policy of a high/medium or low risk? :</p>	<p><input type="checkbox"/> High <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Low</p>