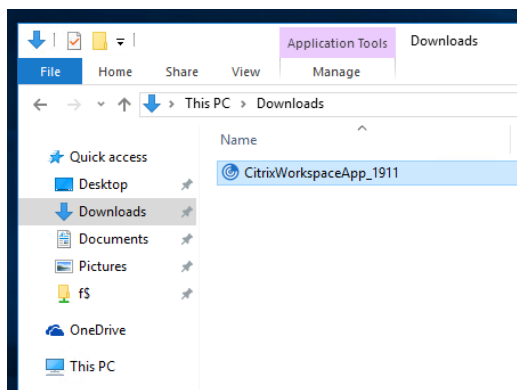


Using a Windows-based installer

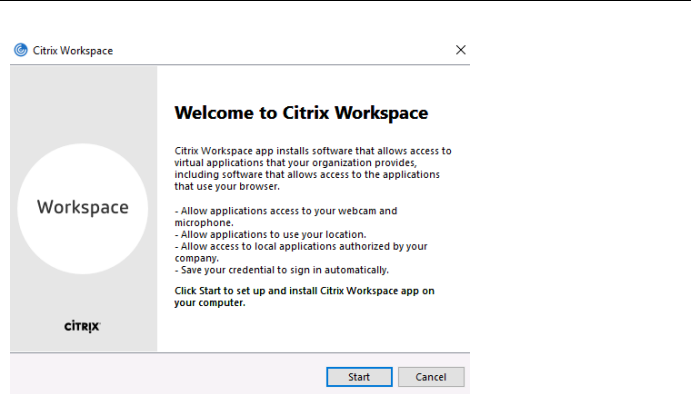
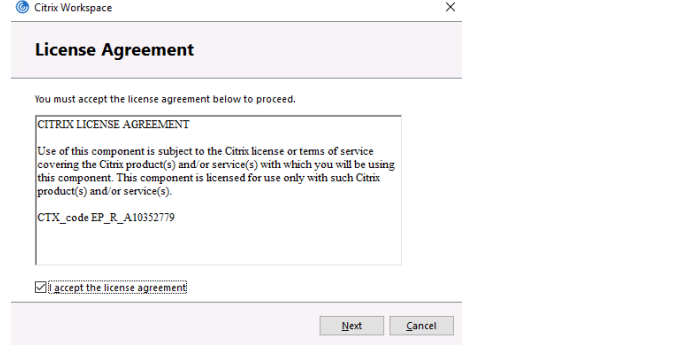
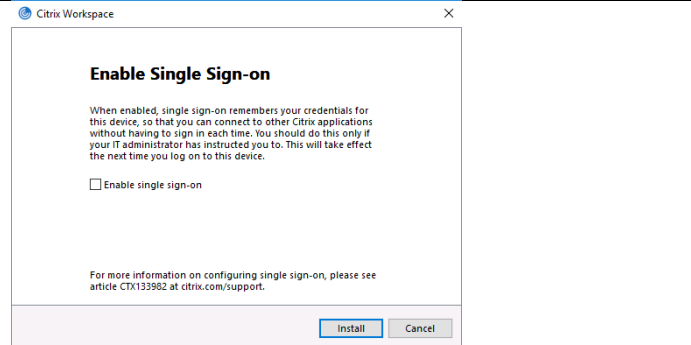
The Citrix client can be downloaded from the Citrix website (Link below)

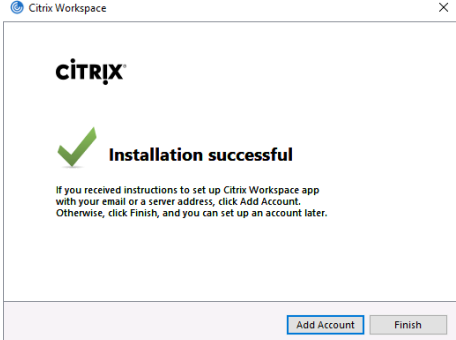
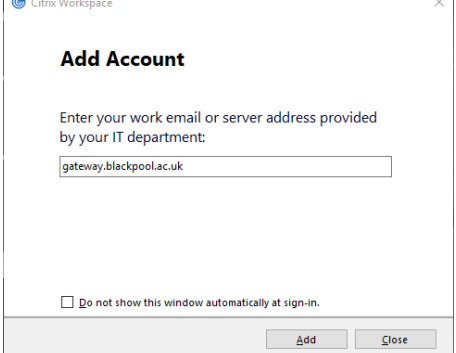
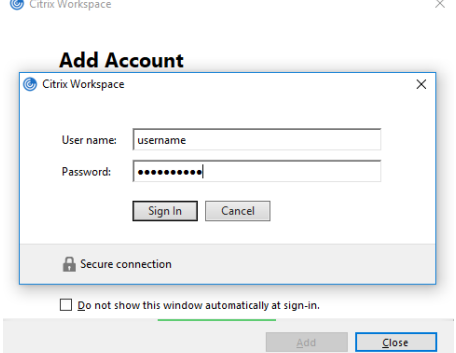
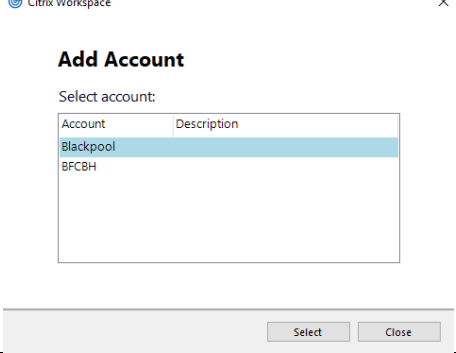
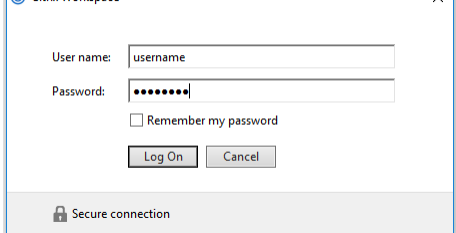
<https://www.citrix.com/en-gb/downloads/workspace-app/>



The installation file will usually be found in the Downloads Folder

You can install Citrix Workspace app for Windows using the installation media by manually running the CitrixWorkspaceApp.exe installer package.

<p>1. Launch the CitrixWorkspaceApp.exe file (double click) then click the Start button.</p>	 A screenshot of the 'Citrix Workspace' application window. The title bar says 'Citrix Workspace'. The main content area has a 'Workspace' logo on the left and text on the right: 'Welcome to Citrix Workspace', 'Citrix Workspace app installs software that allows access to virtual applications that your organization provides, including software that allows access to the applications that use your browser.', a list of permissions (webcam, microphone, location, local applications), and 'Save your credential to sign in automatically.' Below this is a 'Click Start to set up and install Citrix Workspace app on your computer.' and two buttons: 'Start' and 'Cancel'.
<p>2. Read and accept the End User License Agreement and proceed with the installation. Click the Next button</p>	 A screenshot of the 'Citrix Workspace' application window showing the 'License Agreement' screen. The title bar says 'Citrix Workspace'. The main content area has the title 'License Agreement' and the text: 'You must accept the license agreement below to proceed.' Below this is a box containing the 'CITRIX LICENSE AGREEMENT' text: 'Use of this component is subject to the Citrix license or terms of service covering the Citrix product(s) and/or service(s) with which you will be using this component. This component is licensed for use only with such Citrix product(s) and/or service(s). CTX_code EP_R_A10352779'. At the bottom, there is a checkbox labeled 'I accept the license agreement' which is checked, and two buttons: 'Next' and 'Cancel'.
<p>3. Click Install button.</p>	 A screenshot of the 'Citrix Workspace' application window showing the 'Enable Single Sign-on' screen. The title bar says 'Citrix Workspace'. The main content area has the title 'Enable Single Sign-on' and the text: 'When enabled, single sign-on remembers your credentials for this device, so that you can connect to other Citrix applications without having to sign in each time. You should do this only if your IT administrator has instructed you to. This will take effect the next time you log on to this device.' Below this is a checkbox labeled 'Enable single sign-on' which is unchecked. At the bottom, there is a note: 'For more information on configuring single sign-on, please see article CTX133982 at citrix.com/support.' and two buttons: 'Install' and 'Cancel'.

<p>4. Click Add Account button.</p>	 <p>The screenshot shows the Citrix Workspace application window with the title bar 'Citrix Workspace'. The main content area displays the Citrix logo, a green checkmark, and the text 'Installation successful'. Below this, there is a small instruction: 'If you received instructions to set up Citrix Workspace app with your email or a server address, click Add Account. Otherwise, click Finish, and you can set up an account later.' At the bottom of the window, there are two buttons: 'Add Account' and 'Finish'.</p>
<p>5. In the dialogue box type Gateway.blackpool.ac.uk Then click the Add button</p>	 <p>The screenshot shows the 'Add Account' dialog box in the Citrix Workspace application. The title bar says 'Citrix Workspace'. The main heading is 'Add Account'. Below the heading, it says 'Enter your work email or server address provided by your IT department:'. There is a text input field containing 'gateway.blackpool.ac.uk'. At the bottom, there is a checkbox labeled 'Do not show this window automatically at sign-in.' and two buttons: 'Add' and 'Close'.</p>
<p>6. At the logon prompt add your username and password Click the Sign In button</p>	 <p>The screenshot shows the 'Add Account' dialog box with a smaller 'Add Account' dialog box overlaid on top. The overlaid dialog box has a title bar 'Citrix Workspace' and contains two input fields: 'User name' with the text 'username' and 'Password' with masked characters. Below these fields are 'Sign In' and 'Cancel' buttons. At the bottom of the overlaid dialog, there is a 'Secure connection' icon and a checkbox 'Do not show this window automatically at sign-in.'. The main dialog box below has 'Add' and 'Close' buttons.</p>
<p>7. Select Blackpool Then click the Select Button</p>	 <p>The screenshot shows the 'Add Account' dialog box. It has a heading 'Add Account' and a sub-heading 'Select account:'. Below this is a list box with two columns: 'Account' and 'Description'. The list contains two entries: 'Blackpool' and 'BFCBH'. The 'Blackpool' entry is highlighted. At the bottom of the dialog, there are 'Select' and 'Close' buttons.</p>
<p>8. When prompted retype your Username and Password Then click the Log On button</p>	 <p>The screenshot shows the 'Add Account' dialog box. It has a heading 'Add Account' and contains two input fields: 'User name' with the text 'username' and 'Password' with masked characters. Below these fields are 'Log On' and 'Cancel' buttons. At the bottom of the dialog, there is a 'Secure connection' icon and a checkbox 'Remember my password'.</p>

Alternately CitrixWorkspace can be installed via the Microsoft Store



You can access the Microsoft Store via the Icon on the Start Menu or via a web browser

From the link <https://www.microsoft.com/en-gb> in the top right click Search and type CitrixWorkspace in the dialogue box or alternately click on the direct link below

<https://www.microsoft.com/en-gb/p/citrix-workspace/9wzdncrfj2kj?activetab=pivot:overviewtab>

Once the Citrix client is installed follow the instructions above from point 4 onwards.