



# International Student Fees Policy 2024-25

Date approved: 12 March 2024  
Approved by: Corporation Board  
Responsible Manager (s): Head of Registry  
Executive Lead: Vice Principal Finance, Planning and Facilities

Applicable to staff:	<b>No</b>
Applicable to students:	<b>Yes</b>
Accessible to students:	<b>Yes</b>
Accessible to general public: (including clients)	<b>Yes</b>

## Consultation

Consultation undertaken with:		Date:
<ul style="list-style-type: none"><li>• SMT</li></ul>	<b>Yes</b>	23.02.2024
<ul style="list-style-type: none"><li>• AMT</li></ul>	<b>NA</b>	
<ul style="list-style-type: none"><li>• CCMT</li></ul>	<b>NA</b>	
<ul style="list-style-type: none"><li>• Students</li></ul>	<b>NA</b>	

Policy review frequency: Annually or sooner if central government policy changes

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## 1. Scope and purpose of policy

This policy applies to students who are not defined as a *Home Status Student*.

*Definition of a Home Status Student is as follows:*

a person who is 'settled' in the UK, and who has been ordinarily resident in the UK and Islands (that is including the Channel Islands and the Isle of Man) for the 3 years preceding the first day of learning. 'Settled' means having either indefinite leave to enter or remain (ILE/ILR) or having the right of abode in the UK. British citizens and certain other people have the right of abode in the UK as follows:

- British nationals who hold a United Kingdom of Great Britain and Northern Ireland passport
- Irish nationals
- European Union nationals or family members of EEA and Swiss workers (resident in the UK before 1 January 2021) with settled or pre-settled status
- students who are children of Turkish workers where the Turkish worker has been lawfully employed and resident in the UK before 1 January 2021
- British Overseas Territory Citizens
- those whose passports have been endorsed to show they have right of abode in the UK
- those who have a certificate of naturalisation or registration as a British Citizen
- those with Hong Kong British National (Overseas) (BN(O)) visa who have been given Home Office permission to reside in the UK

An individual having the right to live or work in England does not necessarily make that person eligible for state funding (Home Status) for education and training. Individual immigration categories and visa types are assessed on an individual basis in line with Home Office and funding guidance.

This policy will be kept in line with central government policy.

## 2. Policy statement

Blackpool and The Fylde College encourages and welcomes applications from all prospective students who are eligible to study in the UK. It celebrates and values the diversity that international students bring to B&FC. Furthermore, B&FC will benefit from attracting and retaining those students.

B&FC takes every reasonable step to ensure that every student has permission to be in the UK, and carries out the necessary immigration status checks to ascertain any study restrictions and where appropriate funding eligibility.

B&FC will ensure that all non-home status students are charged the commercial rate for their tuition at the College.

Any variation to planned fees is at the discretion of the Vice Principal, Planning and Facilities.

### **3. Accountability**

The Head of Registry is responsible for the updating of this policy.

### **4. Student Involvement**

International students must provide evidence of their eligibility to study in the UK in the form of a visa and/or relevant passport and must pay their tuition fees in line with B&FC policies and procedures.

### **5. Linked policies**

Financial Policies, Procedures & Regulations  
Fee Payment, Fee Handling and Refund Policies  
Fees Policy for FE funded provision  
Home Office & UK Visas and Immigration (UKVI) International Student Policy  
Admissions Policy

### **6. Linked procedures**

International Student Fee Procedure

## 7. Equality Impact Assessment

Impact Assessment for the 4 strands of Equality, Safeguarding, Health and safety and Sustainability				
Initial Form to be completed with Risk Assessments or as part of a proposal or change to a policy, plan or new way of working				
Title of Activity: International Student Fees Policy Name and title of proposer: Will Jerram – Head of Registry				<input type="checkbox"/> New or <input checked="" type="checkbox"/> Revision (tick as appropriate)
<b>Equality and Diversity.</b> Are there students, apprentices, other customers, community/stakeholders, and/or colleague concerns that the proposed policy, project or change may be discriminatory or have an adverse impact on people with protected characteristics?				
A	Students/Apps/Customer	No	If so, how many individuals / which groups of are likely to be affected?	
B	Community/stakeholders	No		
C	Colleague	No		
Equality group	Positive impact High Low None	Negative impact High Low None	Reason / comments for positive impact why it could benefit any /all of the equality groups	Reason /comments for negative impact /what could disadvantage any/ all of the equality groups
Sex	None	None		
Gender reassignment (Male/female/Non-binary/Transgender)	None	None		
Age	None	None		
Race or ethnicity	None	None		
(Disability) Learning difference	None	None		
(Disability) Physical and/or sensory	None	None		
(Disability) Mental health need	None	None		
Sexual Orientation	None	None		
Religion and Belief	None	None		
Marriage and civil partnership	None	None		
Pregnancy and maternity	None	None		
Carers/care experienced	None	None		
Socio Economic deprivation indicators	None	None		
What changes or actions do you recommend to improve the service, project, policy, or change to eradicate or minimise the negative impacts identified? Who will be responsible for monitoring these actions?				
Have students, apprentices/other customers, communities and/or colleagues been consulted in the review / proposed change?				
A	Students/Apps/Customers	No		
B	Community	No		
C	Colleague	Yes		
	If yes, who and how many have you involved and how have they been involved?	Managers and Heads via CCMT and AMT. Members of Exec and Directors via SMT		
<b>Safeguarding:</b> Are there any aspects of this proposal which could cause a Student/member of staff/visitor to feel unsafe? If yes, how has this been considered? What are the risks? What are the benefits?				<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

<b>Health and Safety:</b> Have any risks been identified? If yes, how has this been considered? What are the risks What are the benefits?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Sustainability:</b> Are there expected benefits or impacts on sustainability issues? If yes, how have these been considered?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Evidence:</b> What evidence do you have for your conclusions and expectations for these conclusions? How will this impact be monitored for all these considerations?	Review of complaints or refund appeals
Is this policy of a high/medium or low risk?:	<input type="checkbox"/> High <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Low