

**BLACKPOOL AND THE FYLDE COLLEGE**  
**QUALITY AND STANDARDS COMMITTEE (“the Committee”)**  
**MINUTES OF A MEETING HELD ON 4 OCTOBER 2022 AT 5.00PM**  
**AT UNIVERSITY CENTRE, PARK ROAD, BLACKPOOL, FY1 4ES**

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<b>Present:</b>	H Broughton	Independent Member (in the Chair)
	A Lockley	Independent Member
	W Robinson	Independent Member
	L Wareing	Co-opted Subject Specialist
<b>In attendance:</b>	K Coughlan	Director of Quality and Standards
	C Dunn	Vice-Principal for HE and Student Enhancement
	H Fogg	Director of Higher Education
	P Howard	PDH Advisory (minutes)
	S Hughes	Vice-Principal for Quality and Curriculum

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**1. Chair and quorum**

Helen Broughton took the chair and noted that due notice had been given to all Committee members and that a quorum was present. Accordingly, she declared the meeting duly convened and constituted.

**2. Apologies for absence**

Apologies for absence were received from Adrian Mills (Independent Member).

**3. Declarations of interest**

There were no opening declarations of interest.

**4. Minutes of the previous meeting**

The minutes of the previous meeting held on 10 May 2022 were **APPROVED** as a true and accurate record.

With regard to the action log, confirmation was provided that actions 1 and 2 had been completed and note was made of the fact that action 3 was due in March 2023.

**5. Quality and standards scorecard**

- (i) The Vice-Principal for Quality and Curriculum presented the regular Quality and Standards scorecard and the Committee had the opportunity to ask questions.
- (ii) The Committee received and noted the content of the scorecard.

## **6. Impact of education: Outcomes for FE, HE and Apprenticeships**

- (i) The Director of Quality and Standards presented a report which had been circulated with the agenda to summarise the outcomes for further education, higher education and apprenticeships during 2021/22. She noted that the results were not yet finalised and that the final position would be published in January 2023, and also noted that the comparators were from before the COVID-19 pandemic. She clarified that FE data had last been published at institution level for 2018/19.
- (ii) Lesley Wareing noted the data in respect of good honours degrees and also noted the associated discussions in the annual report of the HE Academic Board later on the agenda. The Director of HE acknowledged this and noted the actions that had been agreed by the HE Academic Board.
- (iii) In response to a question from Lesley Wareing on Foundation Degree top ups, the Director of HE confirmed that the reporting takes account of a two-year period.
- (iv) Helen Broughton commented on the apprenticeship result and the thanks of the Committee were shared.
- (v) The Committee received the report and noted the content.

## **7. Impact of education: Student progression and destinations for FE and HE**

- (i) The Director of Quality and Standards presented a report which had been circulated with the agenda to share student progression and destination information, noting that progression and destination is seen by Ofsted as providing a more holistic understanding of student progression than simply recording the number of students that move on to higher levels of study. She also noted that B&FC goes beyond the requirements set by ESFA in order to fully understand this area.
- (ii) In response to a question from the Chair on how the data is calculated, the Vice-Principal for Quality and Curriculum confirmed that the percentage of students recording a positive direction was calculated based on known destinations, and outlined the steps that are taken in order to ascertain this information.
- (iii) In response to a question from Wendy Robinson, the Vice-Principal for HE and Student Enhancement noted that the vast majority of B&FC students, other than those on the Fleetwood Nautical College campus, remain local following completion of their course, with an average age of 28 amongst HE students.
- (iv) The Committee received the report and noted the content.

## **8. Quality of education: Learning, teaching and assessment**

- (i) The Director of Quality and Standards presented a report which had been circulated with the agenda to summarise the findings of learning walks and observations. She informed the Committee of the move away from graded observations and towards a

more holistic approach to the student and apprentice learning experience in the wider context, with a focus on pedagogy and teachers as facilitators of learning.

- (ii) In response to a question from the Chair, the Vice-Principal for Quality and Curriculum explained that one learning walk would often cover several lessons and that, as a result, a significant number of lessons are observed each year.
- (iii) Lesley Wareing complimented the report and noted the way in which the findings are used. She asked how the process is standardised across the various curriculum areas, to which the Vice-Principal for Quality and Curriculum described the work undertaken over the last year which had included a bottom-up review of the professional development curriculum. In response to a supplementary question from Lesley Wareing, the Vice-Principal for Quality and Curriculum explained what happens as part of the deep dive process, including the use of a lead reviewer from a different curriculum area.
- (iv) The Committee received the report and noted the content.

#### **9. Quality of education: Value-added (Level 3) and distance travelled (Level 2)**

- (i) The Director of Quality and Standards presented a report which had been circulated with the agenda to summarise the interim value-added and distance travelled data for 2021/22.
- (ii) The Committee received the report and noted the content.

#### **10. Curriculum implementation: Customer satisfaction 2021/22**

- (i) The Director of Quality and Standards presented a report which had been circulated with the agenda to present the customer satisfaction data gathered during 2021/22. The Committee discussed the maths and English findings in detail, noting that significant time and effort is put into this area over the year, and the Vice-Principal for Quality and Curriculum outlined the work that is being undertaken to raise awareness of the importance of the two subjects whilst students are still in school.
- (ii) The Committee received the report and noted the content.

#### **11. Curriculum implementation: Annual report of HE Academic Board**

- (i) The Director of HE presented a report which had been circulated with the agenda to allow the Committee to assure itself that institutional academic governance is operating effectively. Particular note was made of the fact that an external member had been added to the HE Academic Board in February 2021 in order to provide additional independence and challenge, with reciprocal arrangements in place with their home institution. Wendy Robinson particularly commended the work being done around reaccreditation.
- (ii) The Committee received the report and noted the content.

**12. Curriculum implementation: B&FC's Wellbeing Strategy**

A copy of the Wellbeing Strategy had been circulated with the agenda for information as noted at the previous meeting. The Committee received it and noted the content.

**13. Update: The HE external landscape and B&FC's Degree Awarding Powers**

The Director of HE provided a detailed and informative presentation about the HE external landscape and B&FC's Degree Awarding Powers, noting that new thresholds would be included on the scorecard going forward. Committee members had the opportunity to ask questions.

**14. Date, time and venue of next meeting**

The next meeting of the Quality and Standards Committee will be held on 22 November 2022, 5.00pm, by videoconference.