

BLACKPOOL AND THE FYLDE COLLEGE
QUALITY AND STANDARDS COMMITTEE (“the Committee”)
MINUTES OF A MEETING HELD ON 20 JANUARY 2022 AT 5.15PM
BY VIDEOCONFERENCE

Present:	H Broughton	Independent Member (in the Chair)
	R Fee	Independent Member
	H Knight	Independent Member
	A Mills	Independent Member
In attendance:	K Coughlan	Director of Quality and Standards
	S Hughes	Vice-Principal for Quality and Curriculum
	P Howard	PDH Advisory (minutes)

1. Chair and quorum

H Broughton took the chair and noted that due notice had been given to all Committee members and that a quorum was present. Accordingly, she declared the meeting duly convened and constituted.

2. Apologies for absence

Apologies for absence were received from L Wareing (Co-opted Subject Specialist).

3. Declarations of interest

There were no opening declarations of interest.

4. Minutes of the previous meeting

The minutes of the previous meeting held on 16 November 2021 were agreed as a true and accurate record and were **APPROVED** as a true and accurate record.

5. Review of FE Self-Assessment Report

- (i) The Vice-Principal for Quality and Curriculum summarised the process for developing the FE Self-Assessment Report (SAR), which had been reviewed in light of the recent Ofsted inspection to take account of lessons learnt, particularly in relation to the new regulatory framework.
- (ii) The Committee was invited to scrutinise the document and to provide any feedback.

- (iii) The Chair noted that the overall judgment within the report was that of good and that the majority of areas within the college had performed well, with the notable exception of apprenticeships.
- (iv) The Vice-Principal for Quality and Curriculum highlighted the absence of contemporary national benchmarking data as a result of such data not being collated during the COVID-19 pandemic. He therefore reminded the Committee that the benchmarking data in the report related to pre-pandemic levels of performance whereas the outturn data within the report was from a year of significant disruption.
- (v) R Fee suggested that the narrative within the draft report would benefit from being reviewed to provide relevant context, to allow the reader to understand the full picture, and suggested that the tone of the report be amended to demonstrate the reflection undertaken by the college following its recent inspection. This was supported by the other members of the Committee.
- (vi) The Committee undertook a page-by-page review of the draft report and a number of comments and suggested amendments were provided. These were noted by the Vice-Principal for Quality and Curriculum.
- (vii) The Vice-Principal for Quality and Curriculum and the Director of Quality and Standards thanked the Committee for its detailed and helpful review.

6. Date, time and venue of next meeting

The next meeting of the Quality and Standards Committee will be held on 22 March 2022, 5.00pm, by videoconference.